



EXTENDED DAY PROGRAM IMPORTANT FACTS

1. There is a \$20 registration fee per family that must be returned with the Extended Day registration form. The fee is non-refundable. Extended Day fees are not included in the price of tuition. A separate invoice will be sent from the Business Office each month detailing the next month's fees.
2. Priority registration will be given to full-time users (Monday through Friday-5 days per week). Drop-in use is unavailable. Invoices will be distributed at the beginning of each month.
3. Early release days are billed in addition to the regular afternoon sessions or exclusively for those who only register for early release days. Early release is when school dismisses at 12:00 or 2p.m. If you do not register for early release days, you must pick up your child at the time the school dismisses.
4. Credit will not be given for unused days due to illness, family vacation, participation in sports, girl/boy scouts, leadership, clubs, choir, or other school activities, without written notification by the first day of the month, listing all days the student will not be using the program.
5. For acceptance, a registration form must be completed in full for each child, including a minimum of two emergency contacts and a daycare history.
6. After 6:00 p.m., a late pick-up fee will be assessed of \$5.00 for the first 15 minutes and \$1.00 for every minute thereafter.
7. The program provides a snack and drink every day. If your child has food allergies you will need to provide an appropriate snack for them.
8. A study hall period is offered Monday through Thursday to allow students to work on their homework.

Note: For more information, please see the Extended Day Handbook contained within the Parent/Student Handbook

*We thank you for using of our Extended Day Program.
We are glad to be able to serve your family.*