



**PARENTS: PLEASE COMPLETE AND FORWARD THIS FORM TO YOUR STUDENT'S CURRENT SCHOOL. DO NOT RETURN IT WITH THE APPLICATION PACKAGE.**

**Release of Student Records**

Date: \_\_\_/\_\_\_/\_\_\_

Name and Address of School currently attending:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Phone # \_\_\_\_\_  
Fax# \_\_\_\_\_

The following student(s) have applied for admission to St. Thomas Aquinas Regional School for the 2020-2021 school year:

\_\_\_\_\_

Childs name

\_\_\_\_\_

Date of Birth

Grade

\_\_\_\_\_

Childs name

\_\_\_\_\_

Date of Birth

Grade

Please forward the following information to my attention at the above address or by email as soon as possible so that their application and educational placement may be considered. Final records will be requested when/if the student is accepted.

Academic Transcripts  
Standardized Test Scores  
Current Year Grades to Date  
Attendance Information  
Discipline Record  
Psychological/Educational Evaluations  
School Entrance Health Form/Immunizations

Sociological Information  
IEP/504 Plan  
Child Study Referrals  
Speech and Language Evaluations  
Custody Information  
Screening and Eligibility Minutes

**Note: In accordance with FERPA (Family Educational Rights and Privacy Act), records transferred between schools do not require parent signature for release.**

Thank you for you cooperation.

Sincerely,  
Ms. Karen Cardinale  
Admissions/Registrar  
kcardinale@aquinastars.org