

**ST. THOMAS AQUINAS REGIONAL SCHOOL**

**TECHNOLOGY ACCEPTANCE OF RESPONSIBILITY and HOME USE AGREEMENT  
FOR PARENT/GUARDIAN AND STUDENT**

I, \_\_\_\_\_, agree to allow \_\_\_\_\_  
(Name of parent or guardian) ( Name of student and grade )  
to participate in the one-to-one student technology program at Saint Thomas Aquinas Regional School.

Whether in school or at home, students are prohibited from accessing sites that are inappropriate and/or are not related to curriculum activities. While the school’s internet filtering limits students’ ability to access harmful internet sites through the school’s networks, parents/guardians will cooperate and help the school in monitoring the student with use of the device. Students should only share passwords with parents/guardians.

**Parent:** As a parent/guardian, I understand that I will be responsible for monitoring my student’s internet access when my student uses the technology device at home. My student is aware of all aspects of the Aquinas’ Student Responsibilities and Rights as stated in the Parent/Student Handbook (which includes the Acceptable Use Policy for Access to Technology) and the Technology Responsible Use Guidelines. I will monitor student use of the technology device while away from school. The best way to keep students safe and on-task is to participate in what they are doing. The technology device should be used in common spaces in the home, not isolated behind closed doors. I understand that my student is expected to bring the provided technology device fully charged and ready for use when attending school on campus.

I understand that Aquinas accepts no responsibility and will not be liable for damage to any home network and home computing device that results from the use of the technology. I agree to review the Technology Responsible Use Guidelines with my student. (The administration, homeroom teacher and technology teacher will also review these guidelines with students at the beginning of the school year.)

**Student:** As a student, I understand that when used outside of the Aquinas building the technology device will still have filtered internet access. I understand that my purpose for using the technology device is to learn the Aquinas curriculum, and that uses unrelated to our educational program (including but not limited to personal email, games, music, use of social networking sites, and installing extensions or apps) are prohibited. I understand that I am responsible to bring my provided technology device fully charged and ready for use when attending school on campus.

Aquinas has the right to recall and review the contents of the technology device at any time including any personal information that may be stored on or accessible by the device. Replacement due to excessive damage of the technology device and/or its power cord is the responsibility of the parent. Because the device is property of Aquinas, I will take care of it and protect it at all times.

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Parent or Guardian’s Signature Date

\_\_\_\_\_/\_\_\_\_\_/\_\_\_\_\_  
Student’s Signature Date

**St. Thomas Aquinas Regional School**  
**Technology Responsible Use Guidelines**

1. While at school, the technology device will be used only at the discretion and direction of the teacher. Each teacher has the right to approve or block the use of the technology device in the classroom. Student use of the technology device against the express wishes of a teacher will result in the loss of the technology device.
2. The technology device should be used only in conjunction with projects relating to the educational programs of Aquinas. It may not be used as a personal or social device for the student while at school or outside of school. Student use of the technology device for other than teacher-required curriculum use will result in some loss of privileges and/or other disciplinary action.
3. When using the technology device at school, it is essential to practice responsible digital citizenship as outlined in the Acceptable Use Policy in our school handbook.
4. The technology device will not be shared with another student while at school without permission of the teacher.
5. The technology device should never be left unattended in the classroom, in the hallway, in the lunchroom, in the gym, or any other public place. Unattended technology devices will be turned into the Technology Office where they may be reclaimed after presenting a note from the homeroom teacher.
6. The technology device should not be used near water, household chemicals, or other liquids that could damage its electronic components. There should be no eating or drinking near technological devices.
7. When carried outside, the technology device should be protected in such a way that rain, snow, ice, excessive heat, and/or cold will not damage it. While in the backpack, the technology device must be kept in a protective pouch/case.
8. The technology device is a valuable object and should be treated appropriately. It should not be thrown, dropped, or hit. It should not be left on the floor where it can be stepped on or crushed. It should never be placed on the roof or hood of a car, on the sidewalk or street, or treated in any way that may cause it to be crushed, dropped, or damaged. Evidence of abuse that results in permanent technology device damage will require replacement by the parent/guardian.
9. The technology device should be used in common spaces in the home or in an area designated by the parents or guardians and not isolated behind closed doors.
10. Lost technology devices must be immediately reported to the school office and the school's Technology Office/Mr. Wage (email: [bwage@aquinastars.org](mailto:bwage@aquinastars.org)).